



## Game Day Field Responsibilities @ Alter

The following jobs need to be filled for home games. Team parents are responsible for filling these positions with volunteers.

- Clock operator
- Chain Gang (3)
- Announcer
- Spotter
- Two people to work admissions (you may want to coordinate with the team that plays before/after your team to cover each other's game)

The team parent is responsible for providing a team roster to the announcer as well as getting a copy of the opponent's roster up to the press box.

Anyone working the press box should arrive prior to the previous game ending so you can get a quick tutorial.

### **SETUP / TEAR-DOWN**

- The team playing the first game of the day must be at the field one hour early to help setup. The last team playing must all stay at the conclusion of the game until everything is torn down.
- Setup: One bench needs to be brought from the far side of the field to the visitor's sideline. Tear-down: The bench on the visitor's sideline needs to be moved back to the home side.
- Each grade should have a trained clock operator to train volunteers
- Sideline / Down and distance markers are set up / put away under the press box
- Speaker system is turned off
- Press box is locked
- Trash under the bleachers and on the field is picked up
- Scoreboard is put up / torn down and electric box closed
- Gate is locked if there are no high school activities going on
- No food or drinks (except water) is allowed on either field
- Only coaches, players and cheerleaders are allowed on the field
- Lock equipment room

If there are any game day problems, call Chris Harshbarger (937-776-5362) or Dave Homan (937-430-4429).